December 1, 2018

CDAA Members,

It's that time of the year again. Snow is falling, temperature has turned cold, making holiday plans has taken its turn front and center. And it's time to turn in your proof of payment for health insurance reimbursement to the College of DuPage Human Resources Department!

Depending on what contract or "deal" was in place at the time that you retired, you <u>may</u> be eligible to receive <u>some</u> amount of reimbursement for your out-of-pocket health care insurance costs. If you are unclear whether you are eligible to receive reimbursement for health insurance, please contact the HR Department at the College of DuPage (630) 972-3030. CDAA has no legal authority to obtain such information.

Approximately 600 College of DuPage retirees are eligible for this reimbursement. The College of DuPage does not intend to notify any of the 600 retirees! Luckily, you are a member of CDAA and decided to provide us with your email address.

To help guide you through this process. I contacted the College's HR Department and asked for information on documentation and procedures. I learned that there have been changes again this year.

I would like to thank Beryl Mosley & Lisa O'Reilly at the College of DuPage Human Resources Department for providing the following to me so I can send it to you.

| Bob Sobi | e |
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| President | , CDAA |

Dates:

Proof of payment documents for the retiree's medical insurance reimbursement can be submitted from December 2018 thru February 2019. Checks may take 60 days to process.

Acceptable Documents:

Documentation must support the calendar year period of time for which you are seeking payment. Acceptable forms of proof of coverage and payment are:

Premium notices or Insurance Provider Statements and canceled checks

Spouse's employer coverage statements (or letters) showing proof of coverage and premium paid for the Retiree's coverage only

Medicare Parts A and/or B statements (i.e. Form SSA-1099)

Social Security statements showing Medicare premium deductions paid

SURS annuity payment statements showing medical premium deductions (CIP or TRAIL premiums)

Where to Send:

Mail to: College of DuPage - Human Resources - 425 Fawell Ave - Glen Ellyn, IL 60137

Fax to: Retiree Benefits - (630) 942-4027 Scan and email to: retireebenefits@cod.edu